

**MEETING MINUTES**

**December 3, 2008**

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**CALL TO ORDER**

Chairperson Bruce Lewis called the meeting to order at 6:01 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Commissioners Todd Baker, Bruce Lewis, Michelle Ramirez

Absent: Jeremy Dirks

Also Present: Executive Secretary Clayton Lee

**VERIFICATION OF AGENDA POSTING**

Executive Secretary Lee informed the Commission that the agenda for the December 3, 2008 meeting of the Parks and Recreation Commission was posted at both the Hollister Community Center and City Hall on November 25, 2008 per Government Code Section 54954.5.

**APPROVAL OF MINUTES**

Commissioner Baker made a motion to approve the minutes of the October 28, 2008 Parks and Recreation Commission meeting. Second by Commissioner Ramirez. Motion passed 3-0, with Commissioner Dirks absent.

**PUBLIC COMMENT**

Israel Godoy of Hollister addressed the Commission regarding wanting to work with the City to start up a roller hockey program. He stated that there was a need in the community and that he had coordinated an informal group of players that used the parking area at Marguerite Maze Middle School. Due to work responsibilities he had to stop the program, but now has more time to devote to the activity. Executive Secretary Lee will work with Mr. Godoy to find possible locations for offering a program.

Don Kelley of Hollister expressed his appreciation to the Commission for their support during his term on the City Parks and Recreation Commission. He will continue to serve in a similar capacity on the San Benito County Parks and Recreation Commission and invited any of the City staff or members of the Commission to attend their meetings which take place on the third Tuesday of the month at 5:30 p.m. He said he looked forward to working with the City on future joint projects. Commissioner Lewis, on behalf of the Commission, presented Don Kelley with a plaque in appreciation for his 10 years of service to the City of Hollister.

## **COMMISSION ELECTIONS**

Chairperson Bruce Lewis tabled the election of the Vice Chairperson until the full Commission was in attendance.

## **OLD BUSINESS**

1. **Master Plan For Vista Park Hill** – Executive Secretary Lee informed the Commission that the City Council approved the contract with SSA Landscape Architects, Inc. of Santa Cruz, CA for the completion of the Vista Park Hill Master Plan. Currently SSA Landscape Architects is completing some of the base mapping work and will be using as much of an existing City survey of the project area as possible.
2. **Brigantino Park Development Project** – City Engineer Steve Wittry reported to the Commission that the Brigantino property contractor Perma Green Hydroseed is on site and has removed the existing buildings and many of the weeds, and is in process with grading the site. The contractor is also preparing the subgrade for the maintenance building. Mr. Wittry provided a slide show of the grounds and suggested that a visit to the site might be good for the Commission to get a first hand view of the project area and work that is being done.
3. **Update On Roberti-Z'Berg – Harris Grant** – City Engineer Steve Wittry provided the Commission with an update regarding the resubmitted Roberti-Z'Berg-Harris grant package. The grant repackaging was approved and design work for the San Benito River Parkway is underway. Environmental work will be done in January 2009 and City and County forces will move debris and perform some general maintenance work along the west boundary of the Industrial Wastewater Treatment Plant to accommodate the relocation of fencing and the location of the 10 foot wide asphalt trail. Construction is anticipated in February 2009.
4. **Vandalism at Las Brisas Park** – Executive Secretary Lee informed the Commission that he had walked the neighborhood on several occasions to try to get feedback from the residents in the Las Brisas Park area regarding vandalism that had been taking place. Lee provided a printed summary of the results of his survey to the Commission. Of the 24 residences that Lee visited, he made contact with 10 residents. Although 5 of the 10 residents contacted had nothing to report, several residents that Lee spoke with had specific comments. Those comments included residents having seen teens in the park after hours possibly drinking or smoking drugs, one case of a resident observing a young person urinating in the park in broad day light one afternoon, and late night activities, primarily noise, during the summer. It seems as though the vandalism and late night activities had subsided with the end of summer and the cooler weather. During the summer, one resident reported that it was a regular occurrence to have noise from teens

or young adults loitering in the park until 1 a.m. or 2 a.m. Lee reported that several comments were made by residents noting that they very seldom see law enforcement in the neighborhood. As time allows, Lee will try to make contact with more of the residents in the area and report back to the Commission.

5. **Use Policies For Brigantino Park** – Executive Secretary Lee provided some draft ideas for Commission discussion regarding operating policies for the new Brigantino Park property. He received input from the Commission and will bring that information back to the Commission at a subsequent meeting.

## NEW BUSINESS

1. **Commission Status** – Executive Secretary Lee explained the City Council's decision to remove Commissioner Don Kelley for holding incompatible offices. Chairperson Lewis expressed his thanks to Mr. Kelley for his service and stated that Mr. Kelley did not do anything wrong and was not being removed for any reason other than the possible conflict of interest from holding similar positions with both the City and County as a Parks and Recreation Commissioner. He further stated that Mr. Kelley did many positive things during his 10 year tenure with the Commission. Executive Secretary Lee informed the Commission that the City Clerk's Office has begun the advertisement for the vacancy on the Commission. Executive Secretary Lee will keep the Commission updated on the progress of this recruitment.
2. **December Parks and Recreation Commission Meeting** – Executive Secretary Lee asked the Commission if they would like to meet as scheduled on December 30, 2008 which is the regularly scheduled meeting date for December. After discussion regarding business to come before the Commission and possibly rescheduling the December meeting, Commissioner Baker made a motion to cancel the December 30, 2008 meeting of the Commission due to the holidays. Second by Commissioner Ramirez. Motion passed 3-0, with Commissioner Dirks absent.

## REPORTS

1. **Recreation Program Review** – The Commission received an overview of the activities of the Recreation Division for October 2008.
2. **Parks Division Review** – The Commission received an overview of the activities of the Parks Division for October 2008.

**ADJOURNMENT**

There being no further business to come before the Parks and Recreation Commission, Commissioner Baker made a motion to adjourn the meeting at 7:20 p.m. Second by Commissioner Ramirez. Motion passed 3-0, with Commissioner Dirks absent.

The next regular meeting of the Parks and Recreation Commission will be held on January 27, 2009 at 6:00 p.m. at City Hall.

Respectfully Submitted,

Clayton Lee, Executive Secretary  
Parks and Recreation Commission